

ENDORSEMENT EXAMPLE

This firm operates as a manufacturer, packer, repacker, distributor, etc (*insert type*) of insert product. This current food safety inspection was conducted per contract by the Alabama Department of Public Health on a surveillance, compliance (*pick one*) basis per FDA Contract. During this inspection the firm was processing, packing, repacking, distributing (*pick one*) products xyz (*insert*). Previous inspection dated (*insert date*) was classified as NAI, VAI, OAI (*pick one*).

The firm has, has not registered as required by the BT ACT. *If not registered we need a statement that registration documents were left with the firm and they promised to register immediately. District office should be notified if firm does not plan to register.*

The firm received printed materials and information on the Reportable Food Registry (RFR) requirements.

The firm was aware, unaware (*pick one*) of biosecurity measures and Employee FIRST materials were provided (*provide if firm was unaware of biosecurity measures*).

Current inspection found no violations, violations including (*pick one & list as appropriate*):

- 1.
- 2.

The firm's labeling is exempt from, in compliance with or in violation of (*pick one*) NLEA requirements.

Management promised corrections of violations noted (if this applies).

No samples were collected and no refusals were encountered (if this applies).

Correspondence should be directed to insert most responsible person (*name, title and address if different from coversheet, particularly if it is a P.O.Box*)

FOLLOW-UP: NAI, VAI, OAI (*as applies*). Reinspect on a routine, compliance (*pick one*) basis (*insert a specific time frame if violative*)

Inspection time: ____ hours.

Inspector's signature block